



NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES

Institute of National Importance, under Ministry of Health and Family Welfare, Govt. of India

Hosur Road, Bengaluru – 560 029

NIMH/ICMR/SM/SPA/NOTIF/2024-25

23.10.2024

NOTIFICATION

NIMHANS is conducting walk-in-interview for the following postson contract basis for the following project titled “ICMR Center for Advanced Research in Digital Interventions for Mental Health Care” under Dr. Seema Mehrotra Professor, Dept. of Clinical Psychology and Principal Investigator, NIMHANS, Bangalore

Name of the post:	Senior Project Assistant
No. of post:	1 (One)
Essential Qualifications	Bachelor’s Degree in Management, Computer Applications, Information Technology or Commerce With (Aggregate 55% or above in the first attempt)
Desirable experience	Office management/administrative experience Microsoft Office skills: Excel, Word, PowerPoint Experience of maintaining data sets, budget management in projects Office management/administrative experience of 5 years
Other Considerations	Good oral and written communication skills in English and Kannada Experience of working in multidisciplinary teams Coordinating skills Background in Computer Applications
Maximum Age Limit:	30 (Thirty) years
Salary:	30,600/- per month (Consolidated)
Duration of the project	5 years Initial appointment will be made for a period of 06 months, which will be extended ever 06 months until the end of the project, depending on the candidate’s performance.
Other Considerations	Good oral and written communication skills in English and Kannada Experience of working in multidisciplinary teams Coordinating skills Background in computer applications

The desirous candidates who fulfil the eligibility criteria mentioned above are advised to appear for WALK-IN-SELECTION with their Resume and Testimonials in original, as well as set of photocopies at the Exam Hall, NBRC building 4th floor, NIMHANS, BENGALURU-560029

Date & time of Walk-in-Selection on 11.11.2024 at 10.00 A.M.

NOC from the Principal Investigator If working in projects (Extramural/Intramural) in NIMHANS

Note:

1. The candidates are required to register their names between half an hour before commencement of the written test.
2. No TA/DA will be paid for attending the written test.


REGISTRAR