



DELHIMETRO RAIL CORPORATION LTD
 (A Joint Venture of the Govt. of India and the Govt. of the NCT
 Of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2024 (178) Dated: 16/10/2024

**REQUIREMENT OF DGM/TRACK/O&M, IN DMRC, ON ABSORPTION/ DEPUTATION/
 POST RETIREMENT CONTRACTUAL ENGAGEMENT (PRCE) BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. DMRC is empowered by about 14,000 employees, with MRTS activities to a number of cities within India and abroad. The average passenger journey per day in Delhi/NCR is about 61 Lakhs. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel for DMRC and allied projects for Track Department, applications are invited from experienced, dynamic and motivated candidates, working in, or, retired from the Indian Railways/ CPSUs/ Metro organizations and having the relevant work experience in Civil Engineering Department, for filling up of the following **02 (TWO)** posts, on **Absorption/ Deputation/ Post Retirement Contractual Engagement (PRCE) basis:**

S. No.	Post (Post Code)	No. of Post(s) *	Type of Appointment	PayScale/ Remuneration	Qualification	Age (as on 01.10.2024)
1.	Deputy General Manager/ Track/ O&M Post Code: 01/DGM/T	02 (TWO)*	Absorption/ Deputation/ Post Retirement Contractual Engagement basis	Rs. 70,000-2,00,000 /- IDA (In case of absorption basis) Parent department pay plus deputation allowance (In case of deputation basis) Rs.99,800/- per month (In case of PRCE basis)	Bachelor's Degree in Civil Engineering with minimum 60% marks from a recognized University/ Institute.	For absorption: Max. 57 Years For deputation: Max. 55 Years For PRCE: Min 55 Years & Max. 62 years

Important:

*Vacancies are provisional and subject to increase/decrease.

** Candidates selected on Post Retirement Contractual Engagement basis shall be paid consolidated fee as indicated above. Candidates must be working in/retired from a functional grade, on regular basis. MACP benefit shall not be considered.

2. ELIGIBILITY CRITERIA (as on 01/10/2024):

The candidate should have experience of construction and/or maintenance of Railway/ Metro Track and working in, or retired from any govt. Organization like Railways/ CPSUs/ Metro organization, having 09 years' of service at the Gazetted/ Executive level in the required pay scale as detailed below. The candidates, who are in regular service in the Railways / CPSUs / Metro's at present, will also be considered eligible provided they opt for retirement from the service through VRS or otherwise before joining DMRC.

2.1 Pay Scale Criteria:

Officer working in/ retired from the CDA pay scale of Level 12 (Rs. 78,800- 2,09,200) in the pay matrix (GP- 7600), OR, IDA pay scale of Rs.70,000 – 2,00,000/-, on regular basis, in any Govt. Organization, or, CPSUs, or Metro organization, including services put in on deputation basis, in the above pay scale, with a total of 09 (Nine) years' service at the Gazetted/ Executive level in any Govt. organization/ CPSUs/ Metro organization

3. TERMS OF ENGAGEMENT:

- a) The engagement on Post Retirement contractual engagement basis shall be initially for a period of one year, extendable as per requirement, at the sole discretion of DMRC, subject to mutual consent and satisfactory performance
- b) Normal tenure of Deputation is five (05) years, which may be extended further to seven (07) Years, in special cases, or, till the date of superannuation, whichever is earlier.
- c) The normal age of retirement in DMRC is 60 years.

4. JOB DESCRIPTION:

The incumbent of the post shall be responsible for managing track works related to Metro Projects and their operations.

5. JOB LOCATION/ PLACE OF POSTING

The selected candidates shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the corporation in India, or, abroad.

6. PAY AND EMOLUMENTS:

i) For candidate selected on Absorption basis–

The pay and emoluments shall be as per the Pay scales under the IDA (Industrial DA) as applicable from time to time and other benefits, which include Perks, Lease/HRA, Medical benefits, EPF, Gratuity and Insurance, etc., as per the extant rules of the Corporation.

ii) For candidate selected on Deputation basis –

The selected candidate shall continue to draw parent department pay plus deputation allowance, as applicable, under the relevant rules.

iii) For candidate selected on PRCE basis –

The selected candidate for the position of Deputy General Manager/Civil/Track shall be eligible for a consolidated salary @ Rs. 99,800/- per month.

The emoluments are in terms of the extant rules of DMRC. The remuneration shall be based on their last substantive grade subject to a maximum amount, as indicated above.

7. SCREENING PROCESS:

The selection methodology on absorption basis shall comprise of **Personal Interview and Medical Fitness Examination**.

The selection methodology on deputation shall comprise of **Personal Interview**.

For the purpose of grant of medical benefits, as applicable, the engagee shall have to undergo a **Medical Fitness Examination, in case of candidate applying on PRCE basis**.

(The Medical Examination shall be in **Executive/Technical** category. The details of Medical Examination are available on the DMRC website).

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidate will have to qualify the screening process and medical Examination, as applicable, before being adjudged as suitable for selection. Candidates who fail in the prescribed medical test will not be given any alternative employment and the decision of the corporation shall be final on this issue. **All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.**

Additional information for candidates applying for the post, on direct recruitment/ absorption basis (Sr. No. 8, 9,10):

8. CHARACTER & ANTECEDENTS:

The success in the screening process shall not confer any right to appointment unless the Corporation is satisfied, after such an enquiry, as may be considered necessary, that the candidate having regard to his / her character & antecedents is suitable in all respects, for appointment to the service.

9. SURETY BOND:

The candidate selected for the post will have to execute a Surety Bond of Rs. 4,00,000/- to serve the Corporation for a minimum period of three (03) years (exclusive of the period in which one remained on LWP or EOL). Three months prior notice shall be required before seeking resignation from the Corporation.

10. PROBATION:

The selected candidate on appointment shall be on probation for a period of one year (including the period of training and exclusive of the period in which one remained on LWP or EOL).

11. SCHEDULE OF SELECTION:

- i. The Last date of receipt of duly filled in application (along with the relevant documents) through Speed Post OR email is **07/11/2024**. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii. The list of shortlisted candidates shall be uploaded on the DMRC website in the **Second week of November, 2024** (tentatively) and interview shall be held in the **Third week of November, 2024** through offline/Online mode (tentatively) (Complete details shall be displayed on the DMRC website).
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are advised to go through the instructions /schedule for interview displayed on the DMRC website and appear for the interview accordingly, along with the original copies of testimonials.
- iv. **The final result shall be declared by the Fourth week of November, 2024(Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, experience, pay & pay scale.

The candidates presently employed in the govt. organization, or, the Central Public-sector Undertakings (CPSUs) or Metro organizations, should send their application through proper channel along with the Copies of APARs of the last five years, Vigilance and D&AR clearance at the attached pro-forma in **Annexure-II**, so as to reach the under mentioned address/ e-mail id, by the stipulated date.

Applications received through proper channel, i.e., forwarded by the Cadre Controlling Authority of the parent organization, till the last date of the receipt of the application, shall only be entertained. Under no circumstances, shall Advance Copies be entertained.

The applications received after the due date shall be summarily rejected.

The duly filled in application forms should be sent in an envelope superscribing the Name of Post on the cover prominently, latest by **07/11/2024**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to: career@dmrc.org, by indicating the advt. No., in the subject of e-mail:

Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi



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DELHI METRO RAIL CORPORATION LTD.
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT.No. DMRC/PERS/22/HR/2024/178

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX
ARECENTPASS
PORT
SIZESELFATTE
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(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No.	DETAILS	PARTICULARS				
1A	POSTNAME	Deputy General Manager/Track/ O&M				
B	POSTCODE	01/DGM/T				
C	Basis of Application	Absorption	<input type="checkbox"/>			
		Deputation	<input type="checkbox"/>			
		Post Retirement Contractual Engagement	<input type="checkbox"/>			
2	APPLICANT'S NAME(Sh./Smt./Ms.)					
3	FATHER'S/HUSBAND'S NAME(Sh.)					
4	DATE OF BIRTH(dd/mm/yyyy)					
5	AGE as on (01/10/2024)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCEADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	E-MAIL ID					
10	CATEGORY(SC/ST/OBC/GENERAL)					
11	DATE OF SUPERANNUATION, IF APPLICABLE					
12	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars (Part Time/Full Time)	Subjects	Institute /University	% or CGPA	Passing year
A						
B						
C						
13	WORK EXPERIENCE DETAILS (AS ON 01/10/2024) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTALWORKEXPERIENCE	YEARS	MONTHS	DAYS		

A	CURRENT ORGANIZATION			
B	LAST ORGANIZATION (if applicable)			
II	FOR APPLICANT FROM the Railways/ Govt. organizations/ CPSUs in the <u>CDA</u> <u>PAYSCALE</u>(Complete details of service/ position held since joining)(separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA)Mention the substantive Pay Scale with GP as applicable (MACP not to Be mentioned)	Period (From – To) dd/mm/yy– dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM the Railways/ Govt. Organizations/CPSUs/ METRO organization in the <u>IDA PAY SCALE</u>(Complete details of service/position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale(IDA)	Period (From – To) dd/mm/yy– dd/mm/yy
A				
B				
C				
D				
IV	DETAILS OF DEPUTATION DURING SERVICE			
A	DETAILS OF PREVIOUS DEPUTATION/ FOREIGN ASSIGNMENT, IF ANY			
B	WHETER DEBARRED FROM DEPUTATION? IF YES, PLEASE FURNISH DETAILS			
C	WHETHER COOLING OFF PERIOD COMPLETED? IF YES, DATE OF RETURN FROM PREVIOUS DEPUTATION WITH DETAILS, WHEREVER APPLICABLE.			
V	ESSENTIAL WORK EXPERIENCE			
A	HAVING EXPERIENCE OF CONSTRUCTION AND/OR MAINTENANCE OF RAILWAY/ METRO TRACK, WORKING IN, OR RETIRED FROM ANY GOVT. ORGANIZATION LIKE RAILWAYS/ CPSUS/ METRO ORGANIZATION			YES/NO
B	WORKING IN/ RETIRED FROM CDA/ IDA PAY SCALE FROM GOVT.ORGANIZATION/ RAILWAYS/ CPSUs/ METRO, AS MENTIONED AT PARA 2.1 OF THE ADVT. (whichever is applicable)			YES/NO
C	HAVING A TOTAL OF 09 (NINE) YEARS' SERVICE AT THE GAZETTED/ EXECUTIVE LEVEL IN ANY GOVT. ORGANIZATION/CPSUs/METRO			YES/NO
VI	BREIF DESCRIPTION OF THE WORK EXPERIENCE			

14	WHETHER ANY CONVICTION (by court of Law)/ PUNISHMENT/ PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS	YES/NO
	IF YES, DETAILS THEREOF	Separate sheet may be enclosed
15	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT	YES/NO
	IF YES,DETAILS THEREOF	Separate sheet may be enclosed
16	NOC FROM THE CURRENT EMPLOYER ENOCLOSED	YES/NO
17	VIGILANCE AND D&AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED	YES/NO
18	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES/NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES,DETAILS THEREOF)	
20	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
21	HOBBIES/INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (which ever applicable)

1. Educational Certificates (Matriculation/Graduation/Post Graduation &Others)
2. Work Experience Certificate/ Service certificate
3. Last promotion order in support of substantive grade
4. Copy of PPO
5. NOC from present Employer, if presently working in Govt./ CPSUs/ Metro
6. D&AR and Vigilance clearance in attached pro-forma at Annexure-II
7. APARs of the Last 5 years

**PARTICULARS OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/ CLEARANCE
BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1.Name of the Officer (in full) : _____

2.Father’sName : _____

3.Date of Birth : _____

4.Date of Retirement : _____

5.Date of Entry into Service : _____

6.Servicetowhichtheofficial : _____

belongs Including batch/ year
cadre–etc wherever applicable.

7.Positions held :
(During the ten preceding years)

S. No	Organization(Name in Full)	Designation &place of posting	Administrative/NodalMini stry/Deptt.Concerned(inca seofficersofPSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : _____

Designation: _____

**VIGILANCE PROFILE OF THE OFFICER/ EXECUTIVE FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Officer: _____

8.	Whether the Officer has been placed in the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date(If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer(If so, details to be furnished)	

Date:

(SIGNATURE)

Name : _____

Designation: _____