



# JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

## RESEARCH MANPOWER RECRUITMENT FORMS

### REC-02:Advertisement Format

Advt. No. JIP/NCG/POICE-2024/ Aug 2024/PN III

Date: 16<sup>th</sup> Aug 2024

### Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Name of post (number)	Project Nurse-III(PN III)– 1nos
Likely duration	5 years
Consolidated remuneration	Rs 32, 480 (including HRA-no other allowances are payable)
Project title	<b>Post-operative intraperitoneal chemotherapy after interval cytoreduction in epithelial ovarian cancer (POICE 2024): multicenter, randomized, phase III trial</b>
Funding Agency	National Cancer Grid
Project investigator (PI)	Prasanth Ganesan
PI's department	Medical Oncology

#### Nature of work/responsibilities and expectations

Recruitment of patients, Consenting, Data entry, maintenance of trial files and documentation, coordination between surgeon and physician for drug delivery, random assignment coordination, AE monitoring, preparing reports to EC, follow up of patients.

#### Eligibility criteria (Qualifications and experience)

##### A. Essential:

- BSc Nursing with minimum Second Class or Equivalent CGPA of a 4 year nursing course
- Ability to speak, read and write in Tamil as the project involves patient communication and consenting process.
- Good Clinical Practice Certification \*(must provide certificate)

##### B. Desirable:

- 1. Working in multicenter trials / Working in pharma sponsored trials
- 2. Working with cancer patients
- 3. Communication skills, computer skills.

##### C. Maximum Age Limit: 35 years (as on last date of receipt of applications)

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID:[nocirecruitment@gmail.com](mailto:nocirecruitment@gmail.com)**.

#### Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: **"Candidate name\_Post-name\_year\_application"**. e.g. **"James\_DEO\_2023\_application"**.



## JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

### RESEARCH MANPOWER RECRUITMENT FORMS

4. The last date for sending complete applications by email up to [1<sup>st</sup> September 2024 10 PM](#).
5. For those wishing to apply for two or more different posts, a separate application form must be filled in for each post and scanned and sent with the necessary enclosures in separate emails.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

#### EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

- a. **Written test** (*areas which will be covered*) *specify approx. syllabus*  
Clinical trials, Clinical research, Basics of GCP, Basic knowledge about cancers and ovarian cancer, handling chemotherapy agents and managing side effects, data entry, basic excel and MS word skills
- b. **Interview** (*areas which will be covered*)  
Interview will be conducted by a panel of experts covering the knowledge of the applicant in the field of nursing, counseling patients, clinical research, GCP, communication skills, and aptitude.

#### TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time, and it will be as per the norms fixed by the funding agency. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure



## JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

### RESEARCH MANPOWER RECRUITMENT FORMS

access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

**Date and time of written test will be 11<sup>th</sup> Sep 2024 at 9 AM (If any change is there it will be notified)**

**Selected candidates have to appear for interview same day**

**Location: Dept of Medical Oncology, SS Block, JIPMER, Puducherry-605006**



**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)**

Dhanwantri Nagar, Puducherry-6

**RESEARCH MANPOWER RECRUITMENT FORMS**

**REC-03: Application Format**

Advt. No. JIP/NCG/POICE-2024/ Aug 2024/PN III

**APPLICATION FOR THE POST OF Project Nurse III**

*For the Project: **Post-operative intraperitoneal chemotherapy after interval cytoreduction in epithelial ovarian cancer (POICE 2024): multicenter, randomized, phase III trial***

*Print in A4 size paper and fill in with Block Letters with BLUE PEN*

Applicant's name		Affix your recent passport size photo  (Do not staple)
Father's name		
Date of birth dd/mm/yyyy)		
Age on last dates for application	___ y, ___ mo, ___ d	
Sex (male/female/other)		
Married/unmarried		
Nationality		
Religion		
Whether SC/ST/OBC		
Communication address (including PIN)		
Mobile number		
Email ID		

Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
Language proficiency	Converse	
	Read	
	Write	



**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)**

Dhanwantri Nagar, Puducherry-6

**RESEARCH MANPOWER RECRUITMENT FORMS**

**Educational Qualifications:** *(Enclose self-attested photocopies)*

Qualifications (from SSLC/Matriculation onwards)	Board/University	Year of Passing	% Marks	Subjects
1 Tenth or equivalent				
2 Higher Secondary				
3 Degree				
4 Post Graduate				
5				
6				
7				

**Details of Previous Employment (if any):** *(Pls attach PDFs of proof of work)*

	Employer	Designation	From (date)	To (date)	Duration (yrs, mos, days)	Nature of duties
1						
2						
3						
4						
5						
6						

A. Please describe your experience in up to 500 words

Clinical Trials/ Clinical Research

Other

B. Fields of Research Experience / Paper submission in national level conference or publications (if any)



**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)**

Dhanwantri Nagar, Puducherry-6

**RESEARCH MANPOWER RECRUITMENT FORMS**

C. The project work may involve travel to the field/other centers for the study. Will you be willing for the same (Yes/No):

**Please provide contact information /email and telephone number of your previous employer(s) whom we can contact regarding your previous/ current work.(Please inform and the persons you list below that they may be receiving calls from us regarding this position, and obtain their permission to mention their names)**

I accept enquires about my previous work with my earlier employer(s): Yes / No

Contact information of previous employer(s):

Name	Designation	Company / Organization Name	Phone	Email ID

**Check List: (Please tick against those enclosed)**

All Certificates must be self-attested and attached in the following order:

Proof of Identity (Copy of Aadhaar card/ Voter ID / Passport /Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate)	
Degrees/Diplomas	
Experience certificates (mandatory)	
Any others (if relevant; specify)	

**DECLARATION BY THE APPLICANT**

*Application for the post of: ( )*

I, \_\_\_\_\_, wish to apply for the above contract post in an extramural research project, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. Further, I declare that I have gone through the terms and conditions of the appointment. I will abide by the same and I understand that through applying, qualifying or engagement on this position, I will have no claim against any regular position at JIPMER.

Place:

Date:

(Signature of the Applicant)

NAME (in block letters):