



DISTRICT AYUSH SOCIETY PALAMU

Advt. - 01/2023/AYUSH/PAL

DATE- ...04.01.2024...

Recruitment Notice

Recruitment for DPMU cell on contract basis at District Ayush Society Palamu

National Ayush Mission (NAM), Jharkhand is committed to provide accessible, affordable and accountable quality health services to the last person of the last household at the last village. The Trust is on establishing a fully functional, community owned, decentralized health delivery system with intersectoral convergence at all levels, to ensure simultaneous action on a wide range of health determinants such as water, sanitation, education, nutrition, social and gender equality.

NAM, Jharkhand is seeking applications from eligible candidates for the following position for District Ayush Society Palamu Government of Jharkhand:-

Sl No	Name of Post	Number of Post	Remuneration (Rs./Month)	Qualification & Eligibility Criteria
01	District Programme Manager	1 (UR)	Rs. 50,000/-	<p>Essential Minimum Qualification :- Graduation degree in any discipline including Ayush And MBA in Healthcare Management/Masters in health/hospital administration/Post Graduation diploma in Hospital & Healthcare management (Two Years) from AICTE Recognized institute.</p> <p>Essential Minimum Experience :- Minimum 1 year working experience in Public Health Programme, Exposure in social sector schemes/missions at national, state and district level.</p> <p>Required Minimum Competencies :- Computer Knowledge including MS Office, MS Word, MS Power Point, and MS Excel would be desirable.</p> <p>Note- Preference will be given to persons having experience of working in Health Sector including AYUSH.</p>

DAMO.

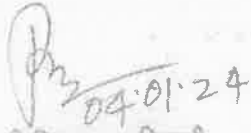


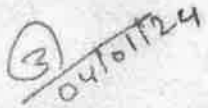
Terms of Engagement :-

1. Contractual employment will be made for 1 year from the date of appointment. However, contract may be extended or terminated on the basis of satisfactory/unsatisfactory service without any notice.
2. **Age limit** : Minimum 21 Years Maximum 60 Years as or 1st August 2023.
3. **Last Date for receiving the application** –Application recived Date ...27/01/2024..... till 5 PM at District Ayush Medical Officer, District Joint Hospital (Near Poly Clinic), Palamu pin code 822101 and Application received after last date/time will be refused/rejected. And Interview Date is04/02/2024.....
4. The Successful candidates will be required to execute contractual agreement and their services will be guided by the service rules of NAM.
5. **How to apply** - All the candidates should submit their application through Registered Post/Speed Post in a sealed Application Mentioning their Name/Address/Name of Post on Envelop at District Ayush Medical Officer, District Joint Hospital (Near Poly Clinic), Palamu, Pin Code- 822101 and fill the form along with the required documents and make the payment i.e 1000/- (One Thousand) Rupees for each application by Demand Draft in the favour of ...**DISTRICT AYUSH MEDICAL OFFICER, PALAMU** Payable at Daltonganj.
6. **Required documents:**
 - a. Aadhar Card
 - b. Pan Card
 - c. Photograph (Passport Size)
 - d. 10th Marksheet
 - e. 12th Marksheet
 - f. Semester wise mark sheet of BAMS/BUMS/BHMS/BSMS/BYNS/MBA-Finance/M.Com/C.A/ICWA/ICWA(Inter)/CA(inter)/Graduation/MBA
 - g. Degree Certificate
 - h. Experience Certificate
 - i. Caste Certificates for ST/SC/EBC 1/EBC II/EWS (if applicable)- which should not be older than 6 months before the last date of application.
 - j. Domicile/Residential Certificate (if applicable)- which should not be older than 6 months before the last date of application.
7. All the documents should be self attested by the candidate.
8. Candidate should bring their original documents at the time of interview.
9. For the post of District Programme Manager, shortlisted candidates would be called for document verification and personal interview on the date, time and place communicated to them through website www.palamu.nic.in

Note:- If number of Applicants increases considerably then written exam may be conducted by authority.

10. List of Selected Candidates will be published on website www.palamu.nic.in
11. The Selected Candidates will get an annual enhancement of 03% based on satisfactory performance to be decided by the performance assessment committee of AYUSH.
12. **Leave-** The selected Candidates will get maximum 18 days leave during a calendar year.
13. The District Ayush Society reserves the right to cancel/postpone the recruitment wholly or partly if so required. No claim will be admissible in case of such cancellation/postponement.
14. Canvassing in any form either for selection or for place of posting will result in cancellation of the candidature of the applicants.
15. Minimum qualifying marks will be as per the resolution no " 13026 Dated- 27-11-2012, issued by Department of Personnel, Administrative Reforms and Rajbhasha, Jharkhand.
16. For More Details Please Visit Annexure -I and Annexure - II


04.01.24
जिला आयुष विद्वित्त पदाधिकारी
पलामु


04.01.24
Deputy Commissioner cum Chairman,
District Ayush Society, Palamu

Annexure – II: Eligibility, Responsibilities, Remuneration and Modes of Appointment

I. District Programme Manager

The said post shall be contractual in nature and appointment would be from open market.

Eligibility Criteria:

Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Masters in health/hospital administration/Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 1 year working experience in Public health programme, Exposure in social sector schemes/missions at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.

Responsibilities:

- To provide support for planning and implementation of National AYUSH Mission including AYUSH Health & Wellness Centres in the District.
- Preparation and finalization of District Annual Action Plans of NAM in coordination with relevant program divisions.
- Pursue with the District Authorities and different implementing agencies to roll out the approved activities of State Annual Action Plan.
- Furnishing relevant documents related to SAAP to the State/Ministry well within time.
- Maintenance of district wise profile of AYUSH.
- Maintenance and submission after cross-verification of the financial sanctions, expenditure as well as utilization certificates submitted to State/ with the support Data Entry Operator working under PMU.
- Data validation of all the information uploaded on the National AYUSH Mission website with the support of Data Entry Operator.
- Time to time field visits to monitor different activities approved under NAM.
- To provide relevant information time to time to State/Govt. of India as per the requirement regarding Parliament Questions, Parliament assurances, Parliament Standing committee etc.
- To maintain and share with State/Govt a database of all the officers/officials dealing with NAM scheme.
- To liaison with Officers and State Programme management unit Manpower of NAM division as required.
- To facilitate 3rd party evaluation team/ central monitoring team etc as and when required.
- Any other work assigned by officers of the State Govt. time to time.

Remuneration:

According to NAM guideline, Rs. 50,000/- per month as consolidated remuneration with annual enhancement of 03% based on satisfactory performance to be decided by the performance assessment committee of AYUSH.

Mode of Recruitment:

The recruitment shall be on the basis of evaluation of marks, experience as well as interview. 50% weightage of marks in Academics, 30% marks shall be for experience and the remaining 20% shall be given on the basis of interview.



For the post of District Programme Manager

Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Masters in health/hospital administration/Post Graduation diploma in Hospital & healthcare management (Two years)	Experience	Interview
Maximun Marks - 50	Maximun Marks - 30	Maximun Marks - 20

Example for calculation of marks for merit list. Total marks - 100

Name of Candidate - Z

a. Graduation: Maximum Marks - 30 marks

Graduation degree in any discipline including AYUSH.

If Candidate have 60% aggregate marks percentage in Graduation.

Candidate will receive 30% of aggregate marks percentage i.e $60 \times 30\% = 18$ marks.

b. MBA/Post Graduation : Maximum Marks - 20 marks

MBA in Healthcare Management/ Masters in health/hospital administration/
Post Graduation diploma on Hospital & healthcare management (Two years):

Candidate have 60% aggregate marks percentage in Post Graduation.

Candidate will receive 20% of aggregate marks percentage i.e $60 \times 20\% = 12$ marks

c. Experience : 30 Marks.

For each year of working experience 5 marks will be given to the candidate.

If candidate have 5 years of working experience, candidate will receive $5 \times 5 = 25$ marks.

d. Interview - 20 Marks The interview Marks will be subdivided into 4 Categories

1. 5 Marks for Technical Knowledge.
2. 5 Marks for Administrative & Managerial Knowledge.
3. 5 Marks for Personality, Communication Skill, Attire, Gesture and General Knowledge.
4. 5 Marks for Practical Experience & Computer Knowledge.

Format for Application (For submission of soft copy of application, please visit <http://recruitment.jharkhand.gov.in>)

Applying for the Post of:

Please affix passport size photograph duly signed by candidate

1. Personal Details								
Applicant's Name with Title					Date of Birth: (DD/MM/YY)			
Father's/Husband's Name:					Mobile Number			
Gender:								
Email ID:								
Permanent Residence State:								
Category				UR: <input type="checkbox"/> ST: <input type="checkbox"/> SC: <input type="checkbox"/> BC-I: <input type="checkbox"/> BC-II: <input type="checkbox"/> EWS: <input type="checkbox"/>				
Candidates applying under reserved category shall need to attach a copy of latest caste certificate issued by competent authority of Jharkhand.				Horizontal Reservation- PH: <input type="checkbox"/> Primitive Tribal: <input type="checkbox"/> Sport: <input type="checkbox"/>				
Physically Challenged				Not Applicable: <input type="checkbox"/> OH: <input type="checkbox"/> VH: <input type="checkbox"/> HH: <input type="checkbox"/> Others <input type="checkbox"/>				
Candidates falling under the category of Physically handicapped need to furnish PH certificate issued by competent authority.								
2. Address								
Correspondence/ Current Address					Permanent Address			
Pin code Correspondence / Current Address					Pin code Permanent Address			
3. Educational Qualification Details								
(a) All educational qualification details starting from highest qualification up to matriculation to be mentioned.								
(b) Duly signed copies of all the certificates and mark sheets of each qualification as filled by candidates to be enclosed.								
Name of the Degree/Diploma	Specialization & Principal Subjects	Name of Board/ University/ Institute/	Modes of Course (Regular/ Others)	Course Duration	Passing Month and Year	Total Mark	Mark obtain	Mark (In %)
4. Work Experience – Yes/No								
Sl. No	Name of Organization				Duration			
Declaration: I hereby declare that the information furnished above is true to the best of my knowledge and any misrepresentation, falsification or omission of information used to secure employment shall be grounds for rejection of this application and I would liable for legal action.								
Place:								
Date:								
Signature of Applicant								

1540/8134
25/05/23
52/50/5

[Handwritten signatures]