

No. NCRTC/HR/Rectt./37/2023

Date: 23/09/2023

**VACANCY NOTICE**  
**(No.37/2023)**

**REQUIREMENT OF GROUP GENERAL MANAGER/ CHIEF PROJECT MANAGER (CIVIL)**  
**ON DEPUTATION/ IMMEDIATE ABSORPTION BASIS**

Commencement of Online Application	Last Date of Online Submission of Application	Date of Reckoned Eligibility
23.09.2023	18.10.2023	23.09.2023

National Capital Region Transport Corporation (NCRTC) – a Joint venture of Govt of India and participating State Government of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated pathway for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-I are **Delhi -Ghaziabad- Meerut, Delhi- Gurugram- SNB - Alwar** and **Delhi - Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high-profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto “**Gati se Pragati**”, applies to both the project and the motivated team that will embark on this journey with us.

**A. To be part of the journey of NCRTC, interested and eligible candidates can apply for the following vacancies: -**

<b>Name of the Post/ Pay Scale/ Level</b>	Group General Manager/ Chief Project Manager (Civil) Rs.120000-280000 (E8)
<b>Maximum Age</b>	55 Years
<b>Nature of Employment</b>	Deputation <b>OR</b> Immediate Absorption
<b>No. of Vacancies</b>	03

<b>Qualification</b>	B.E./ B.Tech.(Civil) or equivalent
<b>Experience</b>	<ul style="list-style-type: none"> <li>- Minimum 18 years of post-qualification experience for IRSE (SAG/NF-SAG) Level officer <b>or</b></li> <li>- Minimum 20 years of post-qualification experience (of the level of E2/L9 or above) for officers working in (CPSEs/PSUs/State Govt.)</li> <li>- The candidate should have varied experience of working in large infrastructure projects for Railways/ Metro Railways/ PSUs/ Govt./ Govt. Instrumentalities out of which minimum 10 years' experience should be in Contract Management and Construction of bridges/roads/viaducts/tunnels/flyovers etc. He should be conversant with functioning in a computerized environment. Experience of Metro Rail/ Railways and those having experience in underground tunnel construction, shall be preferred.</li> </ul>
<b>Selection Process</b>	Officers will be shortlisted, based on their eligibility criteria/ experience in the relevant field and may be called for interaction to assess suitability for the job.

**The eligibility conditions and other details for deputation and immediate absorption are given below separately.**

**I. ON DEPUTATION BASIS**

<b>Emoluments &amp; Place of Posting</b>	<ul style="list-style-type: none"> <li>- The pay and allowances for deputation shall be regulated as per the DoPT rules. In addition, the Corporation offers Lease, Transport, Laptop/ Mobile Handset/ Electricity/ Phone charges, subject to limits and other allowances as per the Corporation's policy.</li> <li>- The job is transferable, and the selected candidates can be posted/ transferred to any of the offices/workplaces of NCRTC during the course of their service.</li> </ul>	
<b>Term of Deputation</b>	Normal term of deputation, but the period of deputation will in no case exceed 05 (Five) years.	
<b>Residential Accommodation</b>	NCRTC will be providing company/ Leased Accommodation as per entitlement to the officer who joins NCRTC on deputation. Officers occupying GPRA will be governed in terms of MoUD's letter No. O.M. No. 12035/14/92-Pol.II dated 11.10.2000.	
<b>Exemption from the Rule of Permanent Absorption</b>	DoPT vide its OM No. AB.14017/86/2007/-Estt. (RR) dated 16.01.2008 has granted exemption for deputationist Officers joining Joint Sector companies, set up for Metro Projects, from the rule of permanent absorption so long as they are in "construction mode". MoHUA has extended these instructions for NCRTC also vide its letter No. K-14011/17/2016-MRTC-1 dated 03.01.2017.	
<b>Applicable Medical &amp; Health Standard</b>	The candidate should not only be suitable in the related field, but also should be physically and medically fit enough.	
<b>Required Pay Scale</b>	<b>Working in CDA Scale of Pay</b>	<b>Working in IDA Scale of Pay</b>
	In pay-scale Rs.144200-218200 (L14)	<ul style="list-style-type: none"> <li>- In pay-scale Rs. 120000-280000 (E8)</li> <li style="text-align: center;"><b>OR</b></li> <li>- 4 years of service in pay-scale Rs.100000-260000 (E7).</li> </ul>

## **II. ON IMMEDIATE ABSORPTION BASIS**

<b>Applicable Medical &amp; Health Standard</b>	<ul style="list-style-type: none"><li>- The candidate should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation's policy.</li><li>- Candidates should be medically fit as per Indian Railways Medical Standard (Executive).</li></ul>	
<b>Emoluments &amp; Place of Posting</b>	The Corporation offers attractive pay, perks and allowances attached to the post/grade as per the Corporation's policy. The job is transferable, and the selected candidates can be posted/ transferred to any of the offices/workplaces of NCRTC, during the course of their service. -	
<b>Required Pay Scale</b>	<b>Working in CDA Scale of Pay</b>	<b>Working in IDA Scale of Pay</b>
	<ul style="list-style-type: none"><li>- In pay-scale Rs.144200-218200 (L14),</li></ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"><li>- 4 years of service in pay-scale Rs.123100-215900 (L13)</li></ul>	<ul style="list-style-type: none"><li>- In pay-scale Rs. 120000-280000 (E8)</li></ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"><li>- 4 years of service in pay-scale Rs.100000-260000 (E7)</li></ul>

### **B. GENERAL CONDITIONS**

- Other terms and conditions of NCRTC shall be applicable.
- The number of vacancies are subject to change at any stage of the selection as per the requirement of the Project.
- The eligibility criteria for Deputation of Central/ State Govt. employees shall be as per DoPT guidelines on the subject.

### **C. SURETY BOND & PROBATION PERIOD (Not applicable for persons joining on deputation basis):**

- The candidates selected shall have to execute a Surety Bond of Rs. 2,00,000 plus GST and cost of Specialized Training Cost, if any, and payment in lieu of short notice period (along with service tax, if any), shall also be paid by the employee, to serve the Corporation for a minimum period of 02 (Two) years.
- After joining the employee has to undergo a probation period as per Corporation policy. A three months prior notice will be required to serve before seeking resignation from the Corporation.

### **D. HOW TO APPLY:**

- Applications will be accepted ONLINE through the link provided in the "Career section" of the NCRTC website i.e. <https://www.ncrtc.in>. Candidates are required to upload recent passport sized photograph & signature (not more than 3 months old), scanned signature and scanned copies of the supporting documents.
- **For Deputation-** The application should be routed through the Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc. as per attached at Annexure-I.

### **REQUIRED DOCUMENTS:**

The application should be supported with the following documents:

- (i) Class 10<sup>th</sup> Certificate/ Birth Certificate
- (ii) Degree Certificate of Graduation and Post Graduation clearly showing stream/specialization.
- (iii) Appointment letter along with joining and latest salary slip of current organization.
- (iv) Experience Certificate/s
- (v) Copies of the APARs

- (vi) Office order showing promotion to present grade.  
(vii) Experience /Service Certificate/ Relieving order issued by organization. (It should indicate date of joining, date of relieving and along with designations from each organization)

- **Application without supporting certificates/ documents, as mentioned above, shall be summarily rejected.**
- Soon after submission of the online application, a print-out of the same along with supporting documents, should be sent to the below-mentioned address through post/by hand within 5 days from closing of the applications.

**Career Cell,  
HR Department,  
National Capital Region Transport Corporation Ltd.  
GatiShakti Bhawan, INA,  
New Delhi-110023**

- The envelope containing print-out of the application and supporting documents, should be super-scribed as

**“APPLICATION FOR THE POST OF – GGM/ CPM (CIVIL) ON  
DEPUTATION/IMMEDIATE ABSORPTION BASIS”**

**E. GENERAL INSTRUCTIONS:**

1. Before applying for the post, the candidate should ensure that he/she fulfills the MINIMUM ELIGIBILITY and other criteria mentioned in this advertisement. NCRTC being the Appointing Authority would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. No correspondence shall be entertained in this regard.
2. Incomplete application without supporting documents shall summarily reject the candidature.
3. All Minimum Eligibility conditions as mentioned in the advertisement shall also be considered as Essential Eligibility conditions.
4. Before applying, scanned copies of passport-sized photograph, signature, educational certificates, and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
5. Candidates are advised to apply before the closing date, to avoid any difficulty at the last moment.
6. Candidates working with Government sector on lumpsum CTC shall not be considered.
7. Teaching experience shall not be considered.
8. All information regarding this recruitment process will be made available in the career section of NCRTC website, i.e. [www.ncrtc.in](http://www.ncrtc.in), only. Candidates are advised to check the website periodically for important updates.
9. In case of any query the same may be sent to [recttquery@ncrtc.in](mailto:recttquery@ncrtc.in) with “POST– GGM/CPM (Civil)-37/2023” in the Subject Line.
10. Candidates are advised to add this e-mail ID to their address book. NCRTC will not be responsible for non-delivery of e-mail/ delivery of e-mail to junk or spam folder. Contact No. 011-24666700 (Monday-Friday) (10:00 AM to 4:30 PM).

**Canvassing in any form shall disqualify the candidate.**

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## NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

### PREScribed PROFORMA

### FOR SUBMISSION OF APPLICATIONS FOR DEPUTATION

<b>Important</b> <i>(Please don't leave blanks)</i>	<b>Vacancy Notice No. / date</b> <i>(Appears on the top right side of the notice)</i>	
	<b>Post against which application has been submitted</b>	

#### Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' Service (Wherever applicable)	:	
9.	Present pay level and basic pay as on date of application	:	
	Date w.e.f. in present grade	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/in ex-cadre /deputation post (if under MACP/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation & Railway	:	
12.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

**13. Educational Qualification:-**

S. No.	Qualification/Degree	Year/ Division	Institution/University

**14. Experience Details:-**

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Nature of duties performed

15.	Details of previous deputation/ Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from the previous deputation with details, wherever applicable.	:	
18.	Details of awards/punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. \_\_\_\_\_ for forwarding the application to NCRTC indicating No objection, vigilance/ DAR clearance etc.

**(Name and Signature of the applicant)**

Place:

Date: