



ICMR-Regional Medical Research Centre  
Chandrasekharpur, Bhubaneswar, Odisha-751 023.

Advertisement No. ICMR-RMRCBB/Tech/06/2023

Dt. 6<sup>th</sup> July 2023

**VACANCY NOTIFICATION**

Application are invited for the following regular posts: -

Sl No.	Name of the post	Total No. of Posts	Reservation					Pay level (as per 7 <sup>th</sup> CPC)
			UR	SC	ST	OBC	EWS	
1.	Technical Assistant	8	3	0	0	4	1	Pay Level-6 (Rs.35,400-1,12,400)
2.	Technician-1	10	5	0	1	3	1	Pay Level-2 (Rs.19,900-63,200)
3.	Laboratory Attendant-1	7	4	0	0	2	1	Pay Level-1 (18,000-56,900)
Total		25	12	0	1	9	3	

- ❖ Vacancies shown are tentative and may increase/decrease at any stage of recruitment. The last date of submission of application forms is **27<sup>th</sup> July, 2023** up to **05:30 PM**. Details are available in the website <https://www.icmr.nic.in> and <https://www.rmrcbbsr.gov.in/> person may be visited the website and download the application and apply offline only and send to the Director, ICMR-Regional Medical Research Centre, Chandrasekharpur, Bhubaneswar, Odisha-751023 by Indian Speed Post only. Corrigendum, if any, shall be published on the Institute's website only.

Sr. Administrative Office I/C



**ICMR-Regional Medical Research Centre  
Chandrasekharpur, Bhubaneswar, Odisha-751 023.**

**Advertisement No. ICMR-RMRCBB/Tech/06/2023**

**Dt. 6<sup>th</sup> July 2023**

**VACANCY NOTIFICATION**

ICMR-Regional Medical Research Centre, Bhubaneswar is one of the prestigious research organization working under the aegis of Indian Council of Medical Research, Department of Health Research, Ministry of Health and Family Welfare, Govt. of India.

ICMR-RMRC intends to fill up various positions under the Technical Cadre. Offline applications are invited up to 27<sup>th</sup> July, 2023 till 5:30PM for the following regular Technical cadre posts:

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TA
2.	<b>Name of the post</b>	Technical Assistant (Pharmacy)
3.	<b>Pay Level</b>	Pay Level-6 (Rs.35,400-1,12,400)
4.	<b>Posts</b>	OBC-01
5.	<b>Essential Qualifications</b>	1 <sup>st</sup> Class three year Bachelor Degree in Pharmacy from a Govt. recognized University.
6.	<b>Upper Age Limit</b>	30 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TA
2.	<b>Name of the post</b>	Technical Assistant (Computer Science & IT)
3.	<b>Pay Level</b>	Pay Level-6 (Rs.35,400-1,12,400)
4.	<b>Posts</b>	OBC-01
5.	<b>Essential Qualifications</b>	1 <sup>st</sup> Class three year Bachelor Degree in Computer Science & IT from a Govt. recognized University Or 1 <sup>st</sup> class three year Diploma from a recognised Institute with two year experience in relevant field Or 1 <sup>st</sup> class engineering / technology in relevant subject
6.	<b>Upper Age Limit</b>	30 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TA (Public Health)
2.	<b>Name of the post</b>	Technical Assistant (Public Health)
3.	<b>Pay Level</b>	Pay Level-6 (Rs.35,400-1,12,400)
4.	<b>Posts</b>	UR-01, OBC-01
5.	<b>Essential Qualifications</b>	1 <sup>st</sup> Class three year Bachelor's Degree in Health Sciences (Physiotherapy, Occupational Health, Dental, Nursing) / relevant subject from a Govt. recognized University
6.	<b>Upper Age Limit</b>	30 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TA (Microbiology)
2.	<b>Name of the post</b>	Technical Assistant (Microbiology)
3.	<b>Pay Level</b>	Pay Level-6 (Rs.35,400-1,12,400)
4.	<b>Posts</b>	UR-01, OBC-01
5.	<b>Essential Qualifications</b>	1 <sup>st</sup> Class three year Bachelor's Degree in Microbiology / Biotechnology from a Govt. recognized University
6.	<b>Upper Age Limit</b>	30 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TA (Life Science)
2.	<b>Name of the post</b>	Technical Assistant (Life Sciences)
3.	<b>Pay Level</b>	Pay Level-6 (Rs.35,400-1,12,400)
4.	<b>Posts</b>	UR-01, EWS-01
5.	<b>Essential Qualifications</b>	1 <sup>st</sup> Class three Bachelor's Degree in Life Sciences (Zoology, Entomology, Biotechnology, Biochemistry, Environmental Science, Virology, Molecular Biology, Immunology, Parasitology) from a Govt. recognized University
6.	<b>Upper Age Limit</b>	30 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TECH-1
2.	<b>Name of the post</b>	Technician-1 (Electrical)
3.	<b>Pay Level</b>	Pay Level-2 (Rs.19,900-63,200)
4.	<b>Posts</b>	UR-02
5.	<b>Essential Qualifications</b>	12 <sup>th</sup> or Intermediate pass in Science subjects with 55% marks from a Govt. recognised Board. <b>and</b> Diploma in Electrical Engineering from a government recognised Institute.
6.	<b>Upper Age Limit</b>	28 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TECH-1
2.	<b>Name of the post</b>	Technician-1 (Electronic & Instrumentation)
3.	<b>Pay Level</b>	Pay Level-2 (Rs.19,900-63,200)
4.	<b>Posts</b>	OBC-01
5.	<b>Essential Qualifications</b>	12 <sup>th</sup> or Intermediate pass in Science subjects with 55% marks from a Govt. recognised Board. <b>and</b> Diploma in applied Electronic and Instrumentation Engineering from a government recognised Institute.
6.	<b>Upper Age Limit</b>	28 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	TECH-1
2.	<b>Name of the post</b>	Technician-1
3.	<b>Pay Level</b>	Pay Level-2 (Rs.19,900-63,200)
4.	<b>Posts</b>	UR-03, OBC-02, ST-1, EWS-01
5.	<b>Essential Qualifications</b>	12 <sup>th</sup> or Intermediate pass in Science subjects with 55% marks and at least one-year Diploma in Laboratory Technology (DMLT) from government recognised Institution.
6.	<b>Upper Age Limit</b>	28 years

Sl No.	Details of Posts to be filled	
1.	<b>Post Code</b>	LA-1
2.	<b>Name of the post</b>	Laboratory Attendant-1
3.	<b>Pay Level</b>	Pay Level-1 (Rs.18,000-56,900)
4.	<b>Posts</b>	UR-04, OBC-02, EWS-01
5.	<b>Essential Qualifications</b>	10 <sup>th</sup> pass with 50% mark in aggregate from a Govt. recognised board.  <b>and</b> One year working experience from a government recognised / approved/ registered laboratory or ITI (Electrical, Plumbing and Carpenter) or trade certificate issued by Govt. agencies.
6.	<b>Upper Age Limit</b>	25 years



ICMR-Regional Medical Research Centre  
Chandrasekharpur, Bhubaneswar, Odisha-751 023.

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**1. How to Apply**

- a) Application forms and other information can be obtained from ICMR's website [www.icmr.nic.in](http://www.icmr.nic.in) or ICMR-RMRC Bhubaneswar's website <https://www.rmrcbbsr.gov.in/>
- b) (a) The printed copy of the filled offline application (Part-I & II) duly signed by the applicant should be submitted to Director, ICMR-Regional Medical Research Centre, Chandrasekharpur, Bhubaneswar, Odisha-751023 in sealed envelope with superscript Application for the post of Sl. No..... (Name of the Post) through speed post.
- c) The candidates need to attach the self-attested copies of the following documents along with their duly completed Application Form (i) Proof of Date of Birth (ii) Proof of Educational qualification from Class-Xth onwards (iii) Proof of Work Experience certificates (iv) Proof of Experience for age relaxation for the candidates working in Government Sector; in the prescribed format (**Annexure-I**) (v) Income and asset Certificate for EWS candidates, in the prescribed format (**Annexure-II**) (vi) One-self attested recent passport size photograph (vii) Proof of Category i.e SC/ST/OBC/PwD/EWS etc. (viii) One set of self-attested photocopies of all documents (ix) No Objection Certificate (wherever applicable) (x) Declaration of Experience, in the prescribed format (**Annexure-III**) for Candidates working in ICMR projects continuously (xi) Disability Certificate for claiming age relaxation (xii) Others.
- d) The candidates have to fill all the columns in the application form and should write NA in respect of the clauses which are not applicable or relevant to the candidate.
- e) In the Part-II of the application form, the candidates have to fill his/her name, post code, name of the post applied for, gender, category and correspondence address. Examination centre, roll no and application number shall be filled by the office. Candidates have to sign this admit card while appearing in the written test. Therefore, they do not have to sign the admit card (Part-II) while submitting the application form.
- f) Only applications received by speed post will be accepted. No other mode of application receipt will not be considered.
- g) Separate application should be submitted for each post.
- h) Those working in Central/State Government Department, Public Sector undertakings and Government funded organization should be submitting their applications with the prior permission of the employer and submit No Objection Certificate along with application form and essential documents.
- i) Application fees of Rs.500/- in the form of IPO in favour of Director, ICMR-RMRC, Bhubaneswar payable at Bhubaneswar to be submitted along with the application form. SC/ST/PwDs and Women candidates are exempted from payment of application fee. ICMR employees are not exempted from the payment.

## 2. Age Relaxation:

- a) The age relaxation to SC/ST/OBC/non creamy layer/PwD/Ex service men etc. shall be considered as per the DoPT OM No. DoPT-1667569393892 dated 6<sup>th</sup> September, 2022 as amended time to time.
- b) Relaxation of the age limit would be permissionable to such persons who have a minimum of 40% disability. The candidates need to attach the relevant disability certificate, issued by the competent medical authority of the Govt. of India for claiming age relaxation failing which no age relaxation shall be considered.
- c) Central government servants and departmental candidates who have rendered atleast 3 years continuous service under the central government are allowed the age relaxation upto the age of 40 years (45years for SC/ST) for appointment to group C posts by direct recruitment subject to the usual condition that the group C posts to which direct recruitment is being made are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.
- d) Age concession of 5 years are allowed to departmental candidates and central government employees for appointment to group B posts by direct recruitment subject to the usual condition that the group B posts to which direct recruitment is being made are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.
- e) The Central Government Servants / Departmental candidates and candidates working in the ICMR funded projects should submit No Objection Certificate in the prescribed format given in the **Annexure-V** and **VI** respectively.
- f) Person working in temporary position at ICMR institute continuously shall also be eligible for age relaxation upto 5 years provided he/she has entered into project services within prescribed age limit for the post.
- g) Person who earlier worked in COVID-19 related project/work will be given preference at appropriate stage of recruitment subject to production of a certificate of such work.

3. **Age Limit:** The crucial date for determining the age limit shall be the last date of the application i.e., 27<sup>th</sup> July, 2023 for all the posts. No age relaxation will be given to SC/ST/OBC (No creamy layer) against the Unreserved vacancies as per Govt. of India order No.36011/1/98/Estt.(Res) dated 1/7/1998.

4. Pay and other allowances are admissible as per ICMR rules. Benefit of new restricted defined contributory pension is admissible for new entrants as per provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division) Notification No.5/7/2003-ECB & PR dated 22/12/2003 effective from 01/01/2004.

5. **Probation:** The period of probation will be TWO years for all the posts from date of joining.

## 6. Other: -

- (i) Date, time and venue of the written test will be communicated to the shortlisted candidates through call letters/admit card and no enquiry/request in this regard will be entertained. Candidates are advised to visit ICMR - RMRCBB websites from time to time for the updates status of the recruitments process.
- (ii) Any change in the address for communication should be intimated to ICMR-RMRC, Bhubaneswar by the candidate immediately.

- (iii) All the posts carry all India transfer liability. The selected candidates may be posted at any of the Institute/Centre under the control of ICMR and at any Field Units of the RMRC; located in different parts of the Country. The selected candidates may be asked to report at any of the Institute/Centre of the ICMR any of the Field Unit of ICMR-RMRC. No TA/DA shall be considered in this case.
- (iv) The candidates working in the Central/State Govt. Departments / Public Sector Undertakings etc. should submit “No Objection Certificate” and Vigilance Clearance Certificate” failing which the application will be summarily rejected. Advance copies of application will NOT BE CONSIDERED.
- (v) The Experience Certificate (Work Experience) should be issued by the Competent Authority of the Government recognised/approved/registered Laboratory/Institute etc. and must be clear with Name, Designation, Salary/Pay Scale drawn, period of work experience (from-to), nature of duties performed etc. by the candidate.
- (vi) No person (i) who has entered into, or contracted a marriage with a person having a spouse living has entered into, or contracted a marriage with any persons shall be eligible for appointment to the services provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
- (vii) The OBC certificates shall not be more than three years old from the last date of receipt of applications.
- (viii) The candidates belonging the ST should submit the caste certificate in the prescribed format (**Annexure-IX**).
- (ix) OBC certificate for the purpose of age relaxation will mean “PERSONS OF OBC CATEGORY NOT BELONGING TO CREAMY LAYER” as defined in DoPT’s OM No. 36012/22/93-Estt (SCT) dated 08.09.1993, modified vide OM No. 36033/3/2004-Estt (Res.) dated 09.03.2004 and 14.10.2008 and subsequently revised vide OM No. 36035/1/2013-Esst. (Res.) dated 27.05.2013. The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for assuming that the candidate does not fall in the Creamy Layer on the reckoning date. OBC candidates must, therefore, furnish valid and updated OBC certificates in the Prescribed format given in **Annexure-VIII** which should specifically include the clause regarding “Exclusion from the Creamy Layer”. Non submission of such certificate shall be treated as disqualification. In order to get age relaxation, they have to furnish a declaration in the prescribed format given in **Annexure-VII**.
- (x) The application applying in response to this advertisement, in their own interest, are advised that they should satisfy themselves regarding their eligibility for the post applied for. They must ensure that they fulfil all the eligibility criteria viz. age limit, essential qualification, experience, reservation etc. as on the last date of receipt of application i.e 27.07.2023 in case, at any stage of recruitment or even after appointment, it has come to the notice that any of candidates does not fulfil the required qualifications in respect of the above mentioned eligibility criteria or has furnished any wrong or false or misleading information in the application form or has suppressed any material fact(s) or is not eligible otherwise, his/her candidature will automatically stand cancelled without assigning any reason or notice thereof



irrespective of his/her marks obtained in the written test and no enquiry/request/correspondence will be entertained in this regard.

**General Instructions:**

- a) Vacancies shown are tentative and may vary.
- b) The envelope containing applications should be super scribed – Name of the post applied.
- c) Unsigned/incomplete applications or applications without supportive evidence, applications received late, shall be summarily rejected.
- d) Educational Qualification and experience should be from a recognized Board/Organization/Institute of repute. Experience will count after the date of acquiring prescribed essential qualifications.
- e) ICMR-RMRC, Bhubaneswar will not be responsible for any postal delay/wrong delivery.
- f) Appointment will be made on the basis of result of competitive test. Candidates securing highest marks in the written examination will be selected in order of their merit in the written examination as per the DoPT guidelines and subject to fulfilling all the eligibility criteria.
- g) Syllabus for written examination will cover General Knowledge, Aptitude, Subject related and English Language.
- h) Since it not possible to call all the eligible candidates for the written test, the applications fulfilling essential qualification and experience will be shortlisted. Only shortlisted candidates will be called for written test and no correspondence will be entertained in this regard.
- i) Date of written test will be communicated to the eligible candidates through call letters and email only and no enquiry in this regard will be entertained.
- j) No TA/DA will be admissible to attend the written test.
- k) Canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection / recruitment shall be treated as disqualification.
- l) Suppression of any wrong or misleading information in the application may forfeit the candidature either during the process or thereafter.
- m) Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our website <https://www.rmrcbbsr.gov.in/>. Applicants are requested to regularly visit our website to keep themselves updated.
- n) The Director, ICMR-RMRC Bhubaneswar reserves the right to fill up or not to fill up any/all of the advertised positions without assigning any reasons thereof.
- o) Detailed advertisement and application form is available at website.

**DIRECTOR**

**(Format of certificate to be submitted by Central Government Employees seeking age relaxation)**

**(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)**

It is certified that Shri/Smt/Kum. \_\_\_\_\_ is a Central Government employee holding the post of \_\_\_\_\_ in the Pay Scale/Pay Level of Rs. \_\_\_\_\_ with 03 years regular/continuous service in the grade as \_\_\_\_\_ w.e.f. \_\_\_\_\_.

2. There is no objection to his appearing for the post of \_\_\_\_\_ and document verification for the said recruitment.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel No \_\_\_\_\_

Office Seal \_\_\_\_\_

**Government of.....**

**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari .....  
son/daughter/wife of ..... permanent resident of,  
..... Village/Street, ..... Post Office,  
.....District..... in the State/Union  
Territory..... Pin Code.....whose photograph  
is attested below belongs to Economically Weaker Sections, since  
the gross annual income\* of his/her family\*\* is below Rs. 8 lakh  
(Rupees Eight Lakh only) for the financial year ..... His/her  
family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the .....  
caste which is not recognized as a Scheduled Caste, Scheduled  
Tribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....

Recent  
passport size  
attested  
photograph of  
the applicant

**\*Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term '**Family**' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

**\*\*\*Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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**EXPERIENCE CERTIFICATE FOR CANDIDATES WORKING IN THE ICMR  
PROJECTS**

**(To be produced on the Letter Head of the Institute/Centre and to be filled by the Head  
of the Department in which the candidate is working)**

It is certified that Shri/Smt/Kum. \_\_\_\_\_ is working at  
\_\_\_\_\_ as per the details given below:

Sl. No.	Period (Initial to latest)		Designation	Name of the ICMR funded Project	Emoluments Drawn (Rs.)	Remarks
	From	To				

Please state whether the candidate has entered into the project service within the prescribed age limit for the post for which the candidate is applying: - ..... (YES/NO)

There is no objection to his appearing for the post of \_\_\_\_\_ and document verification for the said recruitment.

**Note:- Please attach copies of the appointment letters and joining orders in r/o of each of the above mentioned work experience.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel No \_\_\_\_\_

Office Seal \_\_\_\_\_

**NO OBJECTION CERTIFICATE**

**(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)**

1. It is certified that Mr./Mrs./Miss/Dr. \_\_\_\_\_  
(Designation) \_\_\_\_\_ is working in the temporary /  
Permant capacity with effect from \_\_\_\_\_. The particulars furnished by him /  
her in the application form are correct and he / she possesses educational qualification and  
experience mentioned in the vacancy circular no.  
\_\_\_\_\_ dated \_\_\_\_\_.  
This organization has no objection in his / her applying to the post of  
\_\_\_\_\_ as mentioned in the above stated circular.

2. It is certified that his / her Pay Level is \_\_\_\_\_. He/She is  
drawing a Basic Pay of Rs. \_\_\_\_\_. He/her next increment is due on  
\_\_\_\_\_.

3. It is certified that in the event of selection of Mr./Mrs./Miss/Dr.  
\_\_\_\_\_ to the post of \_\_\_\_\_ at ICMR-  
RMRC, Chandrasekharpur, Bhubaneswar, Odisha-751023, he / she shall be relieved within  
a period of 01 month of issue of Appointment letter to  
Mr./Mrs./Miss/Dr. \_\_\_\_\_ by ICMR-RMRC, Bhubaneswar.

**Place:**

**Date:**

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Seal of the Office** \_\_\_\_\_

**NO OBJECTION CERTIFICATE**

**(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)**

1. It is certified that Mr./Mrs./Miss/Dr. \_\_\_\_\_  
\_\_\_\_\_(designation) is working in the project entitled  
“\_\_\_\_\_”. The particulars furnished by him/her in the  
application form are correct and he/she possesses educational qualification and experience  
mentioned in the Vacancy Circular no. \_\_\_\_\_  
dated \_\_\_\_\_. This organization has no objection in his/her applying to the  
post of \_\_\_\_\_ as mentioned in the above stated circular.

Place \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tel No \_\_\_\_\_

Office Seal \_\_\_\_\_

**FORM OF DECLARATION/UNDERTAKING TO BE SUBMITTED BY OBC  
CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I, \_\_\_\_\_ Son/Daughter of Shri  
\_\_\_\_\_ resident of village/town/city  
\_\_\_\_\_ District \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_\_ hereby declare that I belong to the

\_\_\_\_\_ community which is recognized as a  
backward class by the Government of India for the purpose of reservation in Service admission  
in Central Govt. institutions as per orders contained in the Department of Personnel and  
Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08th September, 1993. I also  
declare that I do not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of  
the Schedule to the above referred Office Memorandum dated 08th September, 1993, which is  
modified vide Department of Personnel and Training Office Memorandum No. 36033/1/2013-  
Estt. (Res.) dated 14th September, 2017

Signature of Candidates: \_\_\_\_\_

Full Name: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Place:

Date:



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF  
INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of  
\_\_\_\_\_ of \_\_\_\_\_ village/town  
\_\_\_\_\_ in \_\_\_\_\_ District/Division  
\_\_\_\_\_ in the State/Union Territory \_\_\_\_\_  
belongs to the \_\_\_\_\_ community which is recognised  
as a backward class under the Government of India, Ministry of Social Justice and  
Empowerment's Resolution No. \_\_\_\_\_ dated  
\_\_\_\_\_. \* Shri/Smt./Kumari \_\_\_\_\_ and /or his/her  
family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State/Union Territory. This is also to certify that  
he/she does not belong to the persons/sections (Creamy Layer) mentioned in  
Column 3 of the Schedule to the Government of India, Department of Personnel &  
Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-  
Estt. (Res) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14<sup>th</sup>  
October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27<sup>th</sup> May, 2013\*\*.

Signature \_\_\_\_\_  
Designation \_\_\_\_\_ \$

Dated:

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

PRESCRIBED PROFORMAE

Performa-I

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\*.....  
son/daughter\* of ..... of village/town\*  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the..... caste/tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\*..... of the State/Union Territory\*..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati/Kumari\*..... and/or\* his/her\* family ordinarily resides in village/town\*..... of..... District/Division\* of the State/Union Territory\* of.....

Signature.....  
\*\*Designation.....

(With Seal of Office)  
State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)