



सीएसआईआर – केन्द्रीय चर्म अनुसंधान संस्थान  
 CSIR – CENTRAL LEATHER RESEARCH INSTITUTE  
 वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् Council of Scientific & Industrial Research  
 अडयार, चेन्नै, तमिलनाडु, भारत Adyar, Chennai – 600 020, Tamil Nadu, India

No.23(373)/2023-EI

Date: 30.06.2023

**Notification No.05/2023**

**Engagement to the positions of Scientific Administrative Assistant / Project Assistant / Project Associate-I / Senior Project Associate/Junior Research Fellow on temporary basis to work in CSIR-CLRI**

CSIR-Central Leather Research Institute (CLRI), Chennai is a National Laboratory under the aegis of Council of Scientific & Industrial Research (CSIR). It is one of the World's premier Institute engaged in Research & Development in the area of Leather Science & Technology and associated with several National & International Program.

CSIR-CLRI desires to engage talented candidates as Scientific Administrative Assistant / Project Assistant / Project Associate-I / Senior Project Associate/Junior Research Fellow on temporary basis in various projects tenable at CLRI as per qualification, age etc., detailed in the table below:

Sl. No.	Name of the position & Number of positions	Qualification	Tenure*/ Monthly emoluments/ Upper age limit
1.	Scientific Administrative Assistant  21 Positions	<b>Essential:</b> Graduate degree in any discipline from a recognized University/ Institute.  <b>Desirable:</b> Candidates having working knowledge on computer including MS Word & MS Excel and typing knowledge will be given preference.	Upto 31.03.2024  Rs.18,000/- plus HRA  50 years
2.	Project Assistant  02 Positions	<b>Essential:</b> B.Sc (Computer Science / IT) OR BCA OR Diploma in Computer Science/ Information Technology from a recognized University/ Institute.  <b>Desirable:</b> Candidates having experience in patent related activities, Scientific projects related activities and experience in Database Management Systems will be given preference	Upto 31.03.2024  Rs.20,000/- plus HRA  50 years
3.	Project Assistant  01 Position	<b>Essential:</b> Degree or Diploma in Catering and Hotel Administration / Hotel Management from a recognized University/ Institute.	Upto 31.03.2024  Rs.20,000/- plus HRA  50 years

Sl. No.	Name of the position & Number of positions	Qualification	Tenure*/ Monthly emoluments/ Upper age limit
4.	Project Associate-I 01 Position	<p><b>Essential:</b> B.E / B.Tech in Computer Science (or) Electronics and Communication Engineering (or) Information Technology from a recognized University/ Institute.</p> <p><b>Desirable:</b> Candidates having the following skills/ experience will be given preference:  (i) excellent written and oral communication skills;  (ii) prior experience in documentation, preparation of reports, minutes of meetings and maintenance of database.  (iii) Well-versed in handling MS Office tools like Word, Excel, Power Point etc. and virtual platforms</p>	<p>Upto 31.03.2024</p> <p>Rs.25,000/- plus HRA</p> <p>35 years</p>
5.	Project Associate-I 01 Position	<p><b>Essential:</b> B.E Mechanical Engineering from a recognized University/ Institute.</p> <p><b>Desirable:</b> Candidates having the following experience will be given preference:  (i) Minimum One year experience in physical testing of leather and footwear, handling of UTM/Slip resistance &amp; other equipments related to testing of safety and general footwear testing.  (ii) Minimum one year work experience in NABL or any other quality control accredited laboratory.</p>	<p>Upto 31.03.2024</p> <p>Rs.25,000/- plus HRA</p> <p>35 years</p>
6.	Project Associate-I 01 Position	<p><b>Essential:</b> M.Sc Physics from a recognized University/ Institute.</p> <p><b>Desirable:</b> Candidates having experience in physical testing of leather and footwear will be given preference:</p>	<p>Upto 31.03.2024</p> <p>Rs.25,000/- plus HRA</p> <p>35 years</p>
7.	Project Associate-I 04 Position	<p><b>Essential:</b> M.Sc Chemistry from a recognized University/ Institute.</p> <p><b>Desirable:</b> Candidates having the following will be given preference:  (i) Minimum One year experience in chemical testing of leather and</p>	<p>Upto 31.03.2024</p> <p>Rs.25,000/- plus HRA</p> <p>35 years</p>

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Sl. No.	Name of the position & Number of positions	Qualification	Tenure*/ Monthly emoluments/ Upper age limit
		footwear. (ii) Experience in handling, knowledge on sophisticated equipment like TGA, DSC, FTIR, FESEM etc.	
8.	Project Associate-I 01 Position	<b>Essential:</b> B.E / B.Tech in Civil Engineerig from a recognized University/ Institute. <b>Desirable:</b> Candidates having experience in the following areas will be given preference: (i) Preparation of estimates, bills and tender documents as per the CPWD norms and Monitoring & Quality Control of projects, and maintaining or records and register. (ii) MS Office and Auto CAD.	Upto 31.03.2024 Rs.25,000/- plus HRA 35 years
9.	Project Associate-I 01 Position	<b>Essential:</b> M.Sc / M.Phil Chemistry (General / Organic / Inorganic / Analytical / Physical) from a recognized University/ Institute. <b>Desirable:</b> Candidates having experience in ionic liquids, process and product development, separation techniques, protein chemistry will be given preference:	Upto 31.03.2024 Rs.25,000/- plus HRA 35 years
10.	Project Associate-I 01 Position	<b>Essential:</b> B.E / B.Tech in Chemical Engineering from a recognized University/ Institute. <b>Desirable:</b> Candidates having M.E / M.Tech in Industrial Safety / Chemical Engineering will be given preference:	Upto 31.03.2024 Rs.25,000/- plus HRA 35 years
11.	Project Associate-I 01 Position	<b>Essential:</b> B.E / B.Tech in Leather Technology or equivalent from a recognized University/ Institute. OR M.Sc (Chemistry / Applied Chemistry / Industrial Chemistry / Polymer Chemistry / Applied Polymer Science) from a recognized University/ Institute.	Upto 31.03.2024 Rs.25,000/- plus HRA 35 years

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Sl. No.	Name of the position & Number of positions	Qualification	Tenure*/ Monthly emoluments/ Upper age limit
12.	Senior Project Associate 01 Position	<b>Essential:</b> M.V.Sc from a recognized University/ Institute.  <b>Desirable:</b> Candidates having minimum of four years' experience in handling of laboratory experimental animals will be given preference:	Upto 31.03.2024  Rs.42,000/- plus HRA  40 years
13.	Junior Research Fellow 01 Position	<b>Essential:</b> M.Sc Chemistry/ Inorganic/ Organic/ Physical/ Analytical Chemistry with 55% marks from a recognized University/ Institute and passing of NET/GATE  <b>Desirable:</b> Candidates having First class in M.Sc with knowledge in handling sophisticated instruments will be given preference.	01 year  Rs.31,000/- plus HRA per month  28 years@

@Upper age limit is relaxable upto 5 years for SC/ST/OBC/Women and Physically handicapped candidates.

\* Tenure mentioned above may be extendable. In any case, it is co-terminus with the project or till such time this requirement exists whichever is earlier.

**Note:** As per CSIR letter No. 5-1(342)/2015-PD dated 12.01.2023, engagement of Project Staff shall be co-terminus with the term of the Project subject to the condition that the total period of the engagement of a Project Staff in different projects either in the same Lab/Instt. or different Lab/Instt. of CSIR taken together shall not exceed 5 years in any case.

Hence, the applicants who have completed the total tenure of 5 years in any of the CSIR Lab/Instt. as Project Staff are **NOT ELIGIBLE** to apply for the aforesaid positions.

**Walk-in Interview:** Candidates fulfilling the above mentioned qualification, age etc., may attend the **Walk-in Interview** scheduled as below:

Notification Sl. No.	Date	Reporting Time
1,2 & 3	11.07.2023	09:00 a.m.
4 & 5	12.07.2023	09:00 a.m.
6, 7, 9, 11&13	12.07.2023	01:00 p.m.
8,10 & 12	13.07.2023	09:00 a.m.

at **CSIR-Central Leather Research Institute, Sardar Patel Road, Adyar, Chennai – 600020** along with application form and supporting documents.

Based on the number of candidates who attend for the positions against Sl.No. 1,2 & 3, the Selection Committee **may also conduct a written test (Multiple Choice Question type – Graduation Level)** to shortlist the candidates for the Interview at its discretion. For other positions walk-in-interview will be conducted as per the schedule given above.

**Application Form** is available in the CLRI website (<https://clri.org/CareersForms.aspx>). Candidates should attend the Walk-in Interview with duly filled in Application Form with self-attested photocopies of requisite certificates/ documents (viz. Date of Birth certificate, 10<sup>th</sup> or equivalent certificate, XII or equivalent certificate, Graduation certificate, experience proof (if applicable) etc. along with original certificates for verification, a photo id proof like Aadhar

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Card, Voter I-Card or any other Photo ID Card issued by any Government Agency and 02 passport size colour photographs.

**2. General Terms and Conditions:**

- a) This is purely temporary position
- b) The date of determining qualification and age shall be the date of Walk-in Interview.
- c) Applications submitted other than in the enclosed prescribed Application form will not be considered.
- d) Candidates are requested **NOT** to send their applications by post/ speed post/ courier.
- e) The prescribed qualifications should have been obtained through recognized Universities/ Institutions etc.
- f) Incomplete application form without requisite information, certificates/ documents, photograph are liable to be rejected.
- g) Any discrepancy found in the information given in application and that is evident in original documents will make the candidate ineligible for appearing for interview.
- h) If at any subsequent date it is detected/ found that the candidates have given incorrect information or has withheld certain information or does not fulfill the eligibility criteria; their candidature shall be cancelled without assigning any reason whatsoever.
- i) The candidates attending interview should bring alongwith them the duly signed application form, accompanied with self-attested photo copies of all the requisite certificates, marksheets in support of age, educational qualifications, experience (if applicable), and submit the same alongwith original certificates, marksheets, at the time of attending interview for verification.
- j) The candidates will not be allowed to attend the interview if they do not bring their application form and or requisite certificates/ marksheets.
- k) Candidates would not be allowed beyond 10:00 a.m. for those reporting time is 09:00 a.m. on the date of interview. Candidates would not be allowed beyond 02:00 p.m. for those reporting time is 01:00 p.m. on the dates of interview.
- l) No travelling allowance will be paid for attending Walk-in Interview.
- m) Candidates attending interviews must follow COVID related protocols/ SOPs.
- n) All applicants must fulfil the essential qualifications of the position and other conditions stipulated in the notification as on the date of interview. They are advised to satisfy themselves before appearing for interview that they possess the essential qualifications laid down for the position they are applying. No enquiry asking for advice as to eligibility will be entertained.
- o) Document/ Certificate furnished in a language other than Hindi or English, must be accompanied with an English transcript of the same duly attested by a Gazetted Officer or Notary.
- p) Canvassing in any form and/or bringing any political influence or otherwise will be treated as a disqualification for the position.



- q) The Director, CSIR-CLRI has a right to amend, delete and add terms & conditions to this notification.

### 3. Other Conditions

- a) Candidates found suitable for selection will be empaneled. Empaneled candidates may be selected for future project requirements.
- b) Final year/ Semester students, who are awaiting results are **NOT ELIGIBLE** to be considered.
- c) The Tenure mentioned above may be curtailed/ extendable. In any case it is co-terminus with the project or till such time the requirement for need of Scientific Administrative Assistant / Project Assistant / Project Associate-I / Senior Project Associate exists, whichever is earlier.
- d) In case of selection, Original certificates must be again produced for verification at the time of joining.
- e) The position is purely temporary and will not confer any right on the Scientific Administrative Assistant / Project Assistant / Project Associate-I / Senior Project Associate for permanent appointment in CLRI/ CSIR.
- f) The Director, CSIR-CLRI reserves the right to cancel the notification without assigning any reason thereof or reserves the right not to fill up the positions. The number of positions indicated against each position is provisional and may increase or decrease at the time of selection.
- g) The decision of the Director, CSIR-CLRI in all matters relating to eligibility, acceptance or rejection of applications will be final and binding on candidates.



**Controller of Administration**