



National Institute of Rural Development and Panchayati Raj
Rajendranagar, Hyderabad - 500030

Advt. no. 12/2023

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NIRDPR is the country's apex organization for training and research in various aspects of rural development. We actively monitor several Government of India rural empowerment initiatives and serve as a think tank for policy formulation by the Ministry of Rural Development. CDC (Centre for Development Documentation & Communication) division at NIRDPR, Hyderabad is looking for engagement of **Assistant Editor** on contract basis.

Educational qualifications, experience and remuneration are indicated in the table below:

Assistant Editor

1.	Designation	Assistant Editor
2.	Mode of Recruitment	On Contract Basis
3.	No. of Positions	One
4.	Duration	One year
5.	Essential Qualification	a. A Degree in Arts preferably in English and Master's Degree in Journalism from any of the recognized Universities OR Master's Degree in Arts with minimum five years of experience in publishing houses of repute, holding responsible capacity in editing books and periodicals b. Knowledge of page-making software, online editing, graphic designing and photography.
6.	Desirable Criteria	a. Experience in editing journals/periodicals of government organizations b. Experience in Public Relations/Media Publicity related works c. Knowledge of publication/ page-making software d. Good command over English language and computer skills to undertake editing of e-journals/ online journals e. Worked in publication houses or media organizations in an editorial role
7.	Age Limit	40 years
8.	Remuneration	Rs.50,000/- per month (Consolidated)

General conditions

1. An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through **Pay Fee (SB Collect)**. No application fee for SC/ST/PWD candidates.
2. Candidate seeking exemption of application fee under SC/ST/PWD category shall require to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.
3. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
4. The offered assignment is purely on contractual basis and does not envisage any form of regular appointment at NIRDPR in future.
5. Age, experience and qualification will be reckoned as on the date of this notification i.e, 26.04.2023. Clear quality attested photostats copies of all important certificates and documents must be uploaded with the online application.
6. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.
7. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
8. Number of vacancies are indicative. It may increase/decrease as per actual requirement of the Institute.
9. The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
10. Canvassing in any form will be treated as disqualification.
11. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
12. The selection will be at NIRDPR, Rajendranagar, Hyderabad.
13. Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.
14. Only the shortlisted candidates will be called for written test/interview or both as applicable and no TA / DA will be given for attending the written test/Interview.
15. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.
16. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
17. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
18. Candidates may regularly visit the website for further information/ updates, if any.

19. Applications received after the due date and time will not be considered.
20. The final results shall be communicated to the selected candidates only.
21. Last date for submission of online application is **11.05.2023**. (within 15 days from the date of publication of the advertisement)

Sd/-
Assistant Director
Administration (Section –I)